






# MARIANNE DE BONIS

 438-883-1994

 debonismarianne@gmail.com

 linkedin.com/in/mariannedebonis

 mariannedebonis.com

## TECHNICAL SKILLS

### ADOBE CREATIVE SUITE

Illustrator, InDesign, Photoshop, Lightroom, After Effects, Acrobat Pro, Dreamweaver, Character Animator

### 3D CREATION SOFTWARE

Blender, Substance Painter

### PROGRAMMING LANGUAGE

CSS, HTML, Java

### CMS APPLICATION

WordPress

### MARKETING AUTOMATION

Mailchimp, ContactMonkey

### MS OFFICE SUITE

Word, Excel, PowerPoint, Outlook, Planner, Teams

## DESIGN SKILLS

Print Design  
Typography  
Branding  
Infographics  
Composition  
UI Design  
3D Modeling

## LANGUAGES

### SPOKEN

English, French, Italian

### WRITTEN

English, French

## WORK EXPERIENCE

### SENIOR MICROSOFT PRODUCTION DESIGNER & QC

Aug 2021 –

*TEKsystems*

- Providing high quality visual assets for Microsoft applications
- Reviewing the work of designers to ensure all visual assets meet Microsoft brand guidelines from a quality and production-ready standpoint
- Assigning tasks to designers in an efficient manner
- Working across multiple work streams to help improve processes

### FREELANCE GRAPHIC DESIGNER

Jul 2018 –

*Concordia University (Student Success Centre)*

- Lead in the design, development, and implementation of the graphic and layout communication materials for the skill development program, FutureBound
- Developing numerous marketing programs, such as logos, posters, brochures, newsletters, infographics, presentations, and advertisements

### GRAPHIC DESIGNER

Aug 2020 – Jul 2021

*Bath Fitter / Bain Magique*

- Created, updated, and produced brand creative collateral
- Provided quality control over concepts and projects to ensure brand guidelines

### OFFICE ASSISTANT

Jun 2015 – Sept 2019

*Concordia University*

- Provided administrative and clerical support to several operations of the University
- Prepared letters, reports, memos and emails; arranged meetings, appointments, and executive travel; answered phone calls; tracked petty cash; and covered reception

### GRAPHIC DESIGNER

Apr 2017 – May 2017

*Concordia University (Communications Services)*

- Designed posters, banners, bookmarks, icons, and brochures, while assuring that the visual identity/brand guidelines were applied and maintained

### WEB & GRAPHIC DESIGNER

Dec 2015 – Jan 2017

*Dziin*

- Built and manipulated web pages using WordPress
- Created custom layouts using HTML and CSS

## EDUCATION

### BACHELOR OF FINE ARTS (BFA)

2017 – 2020

*Concordia University*

Computation Arts Specialization, Department of Design and Computation Arts

- Graduated with Distinction

### DIPLÔME D'ÉTUDES COLLÉGIALES (DEC)

2014 – 2017

*Vanier College*

Office Systems Technology: Micropublishing & Hypermedia

- Dean's Honor Roll for six consecutive semesters
- Program Award for Achieving Outstanding Academic Achievement